## **Suggested Format for Full Data Submission**

The purpose of this document is to suggest the format for a full data submission in electronic format. It is consistent with the formatting requirements in PR Notice 86-5. The format is presented in the right column and instructions for creation of Adobe PDF documents are in the left column. Regarding PDF, both 'bookmarks' and 'links' are referenced. Bookmarks and links are similar in function in that both provide the reader with a way to move efficiently throughout the submission. Bookmarks are a type of link that appear in the navigation pane on the left side of the PDF Reader user screen. Links appear within the body of a document as blue text. They permit the reader to jump to other locations with related information.

Full Data Submission	
Instructions to Create PDF	Full Submission Format
Create Bookmark for Each item in Full Submission Format List	<ul> <li>Cover Letter</li> <li>Administrative Materials <ul> <li>Application Form</li> <li>Notice of Filing (if new active ingredient)</li> <li>Tolerance Petition</li> <li>Label/Labeling</li> <li>Certification with Respect to Citation of Data</li> <li>Certification with Respect to Data Integrity</li> </ul> </li> </ul>
Create Links to Referenced Studies	Data Matrix
Create Links to Referenced Studies	<ul> <li>Transmittal Letter — List of studies and other documents that must conform to PR Notice 86-5 formatting requirements. (See detailed formats for various study types).</li> <li>FQPA Supplemental Information Document (if appropriate).</li> <li>Reduced Risk Rationale (if appropriate).</li> <li>OP Replacement Document (if appropriate).</li> <li>Studies Grouped by Discipline.</li> </ul>